



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
 Wangal, La Trinidad, Benguet 2601



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DIVISION MEMORANDUM

No. 06 S. 2018

TO: Chief Education Supervisor – CID
 Education Program Supervisor-ALS
 Public School District Supervisors/Coordinating Principals
 Head of Schools with ALS Program implementation
 Education Program Specialist-II ALS
 Alternative Learning System (ALS) Field Implementers
 This Division

DEPARTMENT OF EDUCATION
 SCHOOLS DIVISION OFFICE
 BENGUET
 JAN 05 2018

FROM: **MARIE CAROLYN B. VERANO, CESO VI**
 Schools Division Superintendent

DATE: January 5, 2018

SUBJECT: **Submission, Consolidation, and Evaluation of Accomplished
 A&E Registration Forms**

- The submission, consolidation, and evaluation of accomplished A&E Test Registration forms is set on January 12, 2018–**Friday, 8:00 AM to 5:00 PM** at the 3rd floor Adivay Hall, SDO-Benguet, Wangal, La Trinidad, Benguet.
- Participants of the said activity are the following ALS Program Implementers:

No.	Participants	Pax
1.	Literacy Volunteer (LV)	1
2.	MSB Facilitator	11
3.	Benguet BPOSA Manager	1
4.	ALS Mobile Teacher (MT)	18
5.	District ALS Coordinator (DALSC)	11
6.	Guidance Counselor (Detailed at Puguis CLC)	1
7.	Education Program Specialist (EPS)-II	2
8.	Education Program Supervisor (EPS)-ALS	1
9.	Division Testing Coordinator (DTC)	1
10.	Region/Division M&E	2
	TOTAL	49

- Activities are the following:
 - Evaluation of submitted accomplished A&E Test Registration Forms.
 - Consolidation of the evaluated and corrected A&E Test Registration Forms and reports.
 - Submission of well-accomplished A&E Test Registration Forms alphabetically arranged and properly labeled to the Division Testing Coordinator.
- Participants are advised to bring all the Accomplished A&E Test Registration Forms and Reports (soft and hard copy).
- Lunch and two snacks for the said activity shall be borne by the Division Office while transportation and related expenses shall be charged against local/school MOOE funds or other funds available subject to the usual accounting and auditing rules and regulations.
- For information, guidance and widest dissemination to all concerned.